

Hospice Care Ottawa General Contact Information				
Who?	Address		Phone Number	Email / Fax
General Inquiries / Information About Hospice Care Ottawa Programs & Services / Referrals			613-680-0306	info@hospicecareottawa.ca Fax: 613-422-4976
On-Call Nurse Phone Number (After Hours Only)			613-422-4974	
Maison de l'Est (Tues & Wed only)	130 Rossignol Drive, Orléans, ON K4A 0N2		613-424-6560	613-424-6570
May Court Hospice Reception (9:00AM-6:00PM)	114 Cameron Avenue, Ottawa, ON K1S 0X1		613-260-2906 x 0	613-260-5510
Ruddy-Shenkman Hospice Reception (9:00AM-6:00PM)	110 McCurdy Drive, Kanata, ON K2L 2Z6		613-591-6002 x 0	613-591-7002
Hospice Care Ottawa Staff Contacts				
Department	Name	Title	Phone	Email
Senior Leadership Team	Lisa Sullivan	Executive Director	613-260-2906 x 227 or 613-591-6002 x 227	Lisa.Sullivan@hospicecareottawa.ca
	Kim Sheldrick	Director, Finance, Administration & Facilities	613-260-2906 x 223	Kim.Sheldrick@hospicecareottawa.ca
	Hilary Evans	Director, Fund Development & Communications	343-961-7037 cell	Hilary.Evans@hospicecareottawa.ca
	Jennifer Lockyer	Director, Community Hospice Care & Volunteer Services	613-591-6002 x 237	Jennifer.Lockyer@hospicecareottawa.ca
	Kate Cholewa	Director, Residence Care	613-260-2906 x 229 or 613-591-6002 x 229	Kate.Cholewa@hospicecareottawa.ca

Type of Inquiry				
Type of Inquiry	Name	Title	Phone	Email
Admissions - Residence & Community Programs (Day Hospice and In-Home Support)	Mindy Blais	Admissions Coordinator - Residence & Community	613-796-6555 cell	Mindy.Blais@hospicecareottawa.ca
Communications, feedback, testimonials	Kathleen Reichelt	Communications Coordinator	613-591-6002 x 240	Kathleen.Reichelt@hospicecareottawa.ca
Donations, tax receipts	Lesley Doucette	Donations Administrator	613-260-2906 x 222	Lesley.Doucette@hospicecareottawa.ca
Family Support, Grief & Bereavement Services	Shirley Chennette	Counsellor, Family Support & Team Lead	613-591-6002 x 242	Shirley.Chennette@hospicecareottawa.ca
Fundraising Events, Third party events and groups	Martha Beltran	Fund Development Coordinator	613-591-6002 x 232	Martha.Beltran@hospicecareottawa.ca
Gifts by Will/Estates, gifts of securities/stocks, major gifts	Hilary Evans	Director, Fund Development & Communications	343-961-7037 cell	Hilary.Evans@hospicecareottawa.ca
Human Resources, Student Placements	Jamie Roach	Scheduling & HR Coordinator	613-219-2306 cell	Jamie.Roach@hospicecareottawa.ca
Maison de l'Est	Chantal Hebert	Coordinator, Community Hospice Care	613-260-2906 x 226	Chantal.Hebert@hospicecareottawa.ca
Operations & Facilities	Melissa Morningstar	Operations Coordinator	613-260-2906 x 292	Melissa.Morningstar@hospicecareottawa.ca
Volunteer Services	Laura Lafantaisie	Coordinator, Volunteer Services - Ruddy-Shenkman	613-591-6002 x 244	Laura.Lafantaisie@hospicecareottawa.ca
	Andrea Connors	Coordinator, Volunteer Services - May Court	613-260-2906 x 231	Andrea.Connors@hospicecareottawa.ca