



Hospice Care Ottawa
Registered Practical Nurse (R.P.N.)

Hospice Care Ottawa is a community-based charitable organization whose mission is to accompany and support individuals, and their families, through their end of life journey by providing compassionate, high quality care. Hospice Care Ottawa programs include day hospice, home support, family support, and residential hospice services. Hospice Care Ottawa delivers these services at four sites: May Court Hospice, Central West Hospice, La Maison de l'Est, and Ruddy-Shenkman Hospice. We rely on and value the contribution of over 1000 volunteers who contribute to every aspect of our programs. Hospice Care Ottawa is looking for people to work in a supportive integrated environment who are committed to supporting the highest quality palliative care.

General Description:

A staff nursing position within a community based residential Hospice. Anticipated start date as soon as possible. Casual staff are expected to work a minimum of two (2) shifts per month, and have some availability including nights and/or weekends. Hospice Care Ottawa works on a schedule of 8-hour shifts.

Based on staffing needs, this position may be required to provide coverage to either May Court Hospice site (114 Cameron Ave, Ottawa, ON) or Ruddy-Shenkman Hospice site (110 McCurdy Drive, Ottawa, ON).

Key Responsibilities:

Plans, coordinates, delivers and supports a team to provide day to day end-of-life palliative care for the residents in the Hospice and their families and/or significant others.

Reporting relationship:

1. Reports to the Team Leader(s) and/or the Manager of Care.
2. Supervises - Under the direction and supervision of the Team Leader(s), the care team, including volunteers, provides end-of-life palliative care to the residents in the Hospice, and provides support to their families and/or significant others.

Qualifications & Background:

1. Current registration with the College of Practical Nurses of Ontario
2. A strong sense of dedication to the mission, goals and objectives of Hospice Care Ottawa.



3. Knowledge and experience in palliative end-of-life care a strong asset
4. Excellent communication skills
5. Leadership skills
6. Understands ethics as they relate to hospice palliative care
7. Willingness and ability to work respectfully and cooperatively as part of a care team that includes volunteers.
8. Physically able to assist bedridden and disabled patients
9. Willingness to pursue educational opportunities to enhance knowledge of hospice palliative care
10. LEAP Certification an asset
11. Current CPR
12. Bilingualism an asset

Key Performance Indicators:

1. Quantitative and measurable results expected
2. Qualitative results to be achieved contributing to the success of the incumbent.
 - Creates daily assignment sheet for Personal Support Worker (PSW)
 - Provides guidance and direction to Residence Volunteers as necessary
 - Ensures that personal care to patients is carried out appropriately
 - Administers medications to residents as prescribed
 - Administers treatments to residents as prescribed
 - Provides emotional support to residents and families/significant others as appropriate. Refers family members to the Family Support Program as necessary
 - Maintains records through appropriate charting, ensuring confidentiality
 - Reports routinely to the Team Lead/Manager of Care
 - Carries out the appropriate procedures when a residents dies
 - Carries out duties and responsibilities as designated by the Team Leads in his/her absence.
 - Participates in daily Resident Team meetings (Rounds).
 - Liaises with physicians as necessary
 - Liaises with Pharmacies as necessary
 - Liaises with and mentors medical residents as necessary
 - Mentors new staff
 - Participates in Student mentorship as required
 - Participates in education opportunities (providing and receiving)
 - Participates in annual Hospice Health and Safety Update(s) and Skills Week
 - Participates regularly in Residence team meetings
 - Participates on committees as required



- Participates in Hospice activities (i.e. Hike, Volunteer appreciation)

Position Type:

Two locations

- May Court Hospice- Old Ottawa South
- Ruddy-Shenkman Hospice - Kanata

Disclaimer

The above statements are intended to describe the general nature and level of work being performed in this job. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of this role. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

We are an equal opportunity employer welcoming applications from individuals with diverse backgrounds. We offer a competitive salary and benefit package.

Interested applicants should apply in writing to Lisa Sullivan, Executive Director by February 22, 2019 at noon.

Please forward your resume to lisa.sullivan@hospicecareottawa.ca or mail to:

Hospice Care Ottawa

114 Cameron Avenue

Ottawa, Ontario, K1S 0X1

613-260-2906 ext. 227