



## **FAMILY SUPPORT COUNSELLOR**

**Part-time, Permanent**

**3 days/week - 21-24 hours**

### **Who We Are**

[Hospice Care Ottawa](#) (HCO) is a community-based charitable organization whose mission is to accompany and support individuals, and their families, through their end of life journey by providing compassionate, high quality care. Hospice programs include day hospice, home support, family support, and residential hospice services. Hospice Care Ottawa delivers these services at three sites: May Court Hospice, La Maison de l'Est, and Ruddy-Shenkman Hospice. We rely on and value the contribution of over 700 volunteers who contribute to every aspect of our programs. HCO proudly recognizes and welcomes the diversity of our community and strives to be inclusive for all.

### **Position Summary**

This position is a member of the interdisciplinary team at Hospice Care Ottawa, and provides psychological and emotional support counselling to clients and their caregivers of our community hospice programs at May Court Hospice and Ruddy-Shenkman Hospice.

This position will support Hospice Care Ottawa's programs of community hospice care.

### **Key Responsibilities:**

- Provide psychosocial assessment of community clients and their caregivers
- Provide individual, family and group counselling to clients and their caregivers
- Provide assessment and counselling to clients who are bereaved
- Manage and maintain clinical files and related documentation in accordance with best practices and policies of Hospice Care Ottawa.
- Backfill other team member in providing care across the hospice sites as required.
- Keep and record monthly statistics electronically and as required.
- Provide support and education for our volunteers

### **Education, Experience, Skills & Abilities Required:**

- Registered Social Worker or Registered Psychologist/Psychotherapist in Ontario
- Minimum 2-years' experience in Palliative Hospice Care
- Possess the organizational skills to efficiently and successfully handle multiple tasks and competing priorities
- Ability to work independently as well as work collaboratively within an interdisciplinary environment
- Strong computer skills and experience in electronic documentation
- Experience providing grief counselling for children and teens, particularly using art and/or play therapy.
- English required; Bilingualism in both official languages an asset

### **Other:**

- Ability to work occasional evenings and weekends when needed
- Ability to travel within the Ottawa area
- Ability to provide a satisfactory Vulnerable Sector Check at hire is required

**COVID-19:** Proof of full COVID-19 vaccination is required and the ability to continue to comply with vaccination policy.



**Disclaimer:**

*The above statements are intended to describe the general nature and level of work being performed in this job. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of this role. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.*

*We are an equal opportunity employer welcoming application from individuals with diverse backgrounds.*

*Accommodations are available on request for candidates taking part in all aspects of the recruitment process.*

**To Apply:**

Qualified candidates may apply in the form of a cover letter and resume in Word or PDF format in one document directly through our website Employment page.

Applications will be accepted until **Thursday November 17, 2022, 4:00 PM**. Applications will be reviewed on submission and candidates may be contacted prior to the apply by date. We thank all applicants for their interest; however only those selected for an interview will be contacted.